

St Andrew's Church, Hurstbourne Priors

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31st December 2008

Incumbent

Canon Martin Coppen
The Vicarage
St Mary Bourne
Andover

Bank

National Westminster Bank
Andover Branch
Chantry Centre
Andover

Independent examiner

Mr Les Burrows
27 Hurstbourne Priors
Whitchurch
Hampshire

Achievements and Performance

Church attendance

There are 28 (32) parishioners on the Church Electoral Roll of whom 22 are resident and 6 non-resident in the parish. The average Sunday attendance in 2008 was 15.2 (16). This number is greatly increased at festivals: Easter 37 (25), Christmas Day 55 (45) and the Carol Service 34 (50). The Family Service continued to be well supported with an average attendance of 23.7 (21). Figures for 2007 are shown in brackets.

In 2008, 5 (4) baptisms, 2 (2) marriages and 2 (2) funerals took place at St Andrew's.

Review of the year

The PCC met six times in 2008. The average attendance was 75%.

2008 was a year of departures but also a time of renewed hope and looking forward. We said farewell to the Rev'd Nona Harrison when she left the Benefice in April. Later, in July, we learnt with great sadness of the death of Dr Diana Croft, who had been a faithful and committed member of the PCC for many years.

The PCC approved Canon Coppen's plan for a special service each year to "intrigue and inspire". In 2008 this was the well attended special service in October of the dedication, conducted by the Bishop of Winchester, of St Andrew's new font, the work of Mrs Marilyn Smith who generously donated her skill in the design and carving of the bowl. Carved in Chilmark limestone, the text "Let your light so shine before men that they may see your good works and glorify your Father which is in heaven" is woven between flowers and leaves found in the Churchyard and around the Church. The river Bourne is represented by a roundel of Cumbrian slate on which trout have been carved. The cost of the stone and the installation of the new bowl were met entirely by fund raising. The old bowl was buried with prayer in the Churchyard.

It was agreed that a new noticeboard should be installed at the entrance to Church Walk. Mr Chalk, Churchwarden, obtained a grant to cover the cost of its manufacture and with two willing helpers, installed the board.

There was a disappointing response from the Village to the leaflet prepared by Mr Jeremy Goad inviting suggestions about how the Church might do more for the community. Other problems considered by the PCC were the rabbits, again burrowing in the churchyard, and thieves twice stealing the heating oil from its tank, on the second occasion cutting through one of the padlocks fitted to the caps of the tank. Further efforts with the help from the local police are being urgently pursued to fit an alarm system to the oil tank.

Representatives for the PCC were involved in the creation of a Parish Profile and the appointment of a new Assistant Priest. Continued support was given to Longparish School. The school Eucharist has been attended by members of the PCC and Bibles given to School leavers. It was decided that the collection of St Andrew's Carol Service would be given to the Children's Society and for the Harvest Festival, to the Mityana water project.

In planning for the future, it was decided that a new vacuum cleaner should be purchased and that improvements be made to the west end of the Church in keeping with the splendid new font. The PCC looked forward to the arrival of the Revd Terry Hemming as Assistant Priest in the benefice in 2009.

Financial Review

Total receipts on ordinary unrestricted funds were £17,780 and are detailed in the Financial Statements attached to this report.

£18,990 was spent to provide the Christian ministry from St Andrew's Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy. The sum that the Churches in the Deanery have to find is shared between the Churches according to a formula that is based mainly on a head count of the congregations.

There are 13 Gift Aid donors.

Reserves Policy

It is the policy of the PCC to maintain a balance on unreserved funds of £2,000 as a contingency against unforeseen situations that may arise from time to time. The balance of £1,980 at the year end was just under this target.

The balance of £6,940 in the restricted Fabric Fund includes £2,940 remaining in the Font Fund after the installation of the new font. The PCC plans to put this sum towards improving the area around the font.

The restricted Bell Fund is for the repair and maintenance of the bells.

The Post Office account is a restricted fund to be used at the discretion of the Churchwardens for one-off projects to enhance the fabric of the church. It was last used in 1999 for new hassocks.



**Approved by the PCC
and signed on their behalf by Canon Martin Coppen, Chairman**

St Andrew's, Hurstbourne Priors

FINANCIAL STATEMENT FOR THE YEAR ENDED 31st December 2008

PCC RECEIPTS AND PAYMENTS ACCOUNT

	2008		2007	
RECEIPTS	£	£	£	£
<i>Incoming resources from donors</i>				
Planned giving	2,060		2,000	
Gift Aid Donations	1,100		400	
Collections and other giving	5,580		4,740	
Income tax refunds ¹	<u>1,700</u>		<u>1,830</u>	
		10,440		8,970
<i>Other voluntary incoming resources</i>				
Donations	1,350		1,140	
Fireworks	330		320	
May Fair	4,000		3,000	
Harvest Supper	<u>130</u>		<u>220</u>	
		5,810		4,680
<i>Income from investments (Bank Interest)</i>		140		220
<i>Fees</i>		480		780
<i>Income from charitable or ancillary trading</i>				
Church history books		50		20
<i>Restricted Receipts</i>				
Churchyard	10		100	
Flower Fund	<u>50</u>		-	
		60		<u>100</u>
<i>Insurance claim</i>		<u>860</u>		
Total Receipts		17,840		15,070
PAYMENTS				
<i>Donations</i>		290		170
<i>Activities directly relating to the work of the Church</i>				
Parish Share ²	11,580		11,200	
Church running expenses	4,140		1,710	
Clergy and Benefice expenses	730		590	
Maintenance and repair of fabric	160		90	
Insurance	1,540		1,090	
Organ	<u>320</u>		<u>560</u>	
		18,460		15,240
<i>Church Management and Administration</i>				
Hire of Village Hall	30		40	
Stationery	60		-	
Deanery Synod subscription	30		-	
Bank charges	<u>40</u>		<u>50</u>	
		160		90

Miscellaneous		<u>80</u>	=
Total Payments		18,990	15,490
Excess of Receipts over Payments		-1,150	-420
Bank Accounts at 1 January 2008		3,180	3,600
Bank Accounts at 31 December 2008 ³		2,030	3,180

Bell Restoration Fund Account - Restricted Fund

RECEIPTS

Incoming resources from donors

Bellringers	330		
Donations	=		
		330	
Income from investments (Bank Interest)		40	<u>40</u>
Total Receipts		370	40

PAYMENTS

Maintenance	160		-
Bank charges	<u>40</u>		<u>50</u>
		<u>200</u>	
Total Payments		200	50
Excess of Receipts over Payments		170	-10
Bank Account at 1 January 2008		1,040	1,050
Bank Account at 31 December 2008		1,210	1,040

Friends of St Andrew's Account - Restricted Fund (Fabric fund)

RECEIPTS

Incoming resources from donors

Donations	970		500
Gift Aid donations	<u>250</u>		<u>200</u>
		1,220	700
Font Fund			
Donations	30		150
Fundraising events	=		<u>1,820</u>
		30	1,970
Grant for noticeboard		950	1,640
Income from ancillary trading			
Pictures and Tea Towels		230	-
Income from investments (Bank Interest)		<u>240</u>	<u>290</u>
Total Receipts		2,670	4,600

PAYMENTS		
Noticeboard	1,230	300
Churchyard walls		4,110
Font	1,750	2,620
Bank charges	40	<u>50</u>
Total Payments	3,020	7,080
Excess of Receipts over Payments	-350	-2,480
Bank Account at 1 January 2008	7,290	9,770
Bank Account at 31 December 2008	6,940	7,290

Post Office Account - Restricted

Receipts		
Interest	80	100
Excess of Receipts over Payments	90	100
PO Account at 1 January 2008	2,790	2,690
PO Account at 31 December 2008	2,880	2,790

Statement of Assets and Liabilities at 31 December 2008

	PCC Account	Bell Fund (restricted)	Friends Account (restricted)	PO Account (restricted)
Monetary Assets	2,030	1,210	6,940	2,880
Bank Accounts				
	(Of which £50 is restricted)			

TOTAL CASH IN ALL ACCOUNTS £13,060 (£1,980 unrestricted and £11,080 restricted)

2007 - £14,300 (£3,070 unrestricted and £11,230 restricted)

¹ Income tax refund claimed in 2008 and received in 2009.

² Includes Parish Share for 2008 paid in 2009.

³ See notes 1 and 2

Independent Examiner's Report to the PCC of St Andrew's, Hurstbourne Priors

This report on the accounts of the PCC for the year ended 31st December 2008, which are set out on pages 5 - 7, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 to 2001 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2001 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr L P Burrows
27 Hurstbourne Priors
Whitchurch
Hants